

TOWN OF NORWELL
Advisory Board
Meeting Minutes
March 14, 2015
REVISED

TOWN OF NORWELL
TOWN CLERK
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The Advisory Board was called to order by Chairman Roger Hughes at 8:00a.m. Present were Skip Joseph, Chad Forman, Ralph Gordon, Mark Maiellano, Jacky McClean and Karen Reynolds. Fran Molla and David McEachern were absent. Interim Town Administrator Peter Hechenbleikner was also present.

ADMINISTRATIVE MATTERS

Acceptance of Minutes: Roger asked members of the AB if they had any questions about the Minutes from March 5, 2015. Motion made to approve the Minutes from March 5, 2015. *Seconded and unanimously passed 7-0.*

A revision to the February 12, 2015 Meeting Minutes was announced and motion made to reconsider the Minutes. *Seconded and unanimously passed 7-0.* Motion made to accept the revised Meeting Minutes for February 12, 2015. *Seconded and unanimously passed 7-0.*

Bill: None

Transfer Request: None

Correspondence/Notices: None

NEW BUSINESS

Complete a review of FY 2016 budget

- South Shore Regional School - South Shore Regional School finalized their budget. Motion to accept the budget for South Shore Regional School in the amount of \$123,333. *Seconded and unanimously passed 7-0.*
- Board of Health - AB continued discussions on increasing costs of solid waste and tipping fees. If PAYT passes Town Meeting, the tipping fee is expected to decrease as recycling increases. The current contract with hauler DelPrete expires at the end of FY15. Town will put out a contract for bids and hopes to have results by Town Meeting. Motion to reconsider the Board of Health budget. *Seconded and unanimously passed 7-0.* Motion to accept the recommendation of the Town Administrator for the total budget of \$1,025,033. *Seconded and unanimously passed 7-0.*
- Council on Aging - This revised budget reflects the removal of the building maintenance line. Building maintenance will be performed and covered by the Facilities Department. Motion to accept the recommendation of the Town Administrator for the total budget of \$234,011. *Seconded and unanimously passed 7-0.*
- Library - A quick review about the increase in the Library budget fulfills the financial requirement of the MAR and allows for Sunday hours. Motion to accept the recommendation of the Town Administrator for the total budget of \$600,036. *Seconded and passed 6-1.*
- Unclassified/Employee Benefits - AB continued discussion of pension requirements of Plymouth County, OPEB contributions and Health Insurance Opt-out. Motion to reconsider the Unclassified/Employee Benefits budget. *Seconded and unanimously passed 7-0.* Motion to accept the recommendation of the Town Administrator for the total budget of \$7,698,594. *Seconded and unanimously passed 7-0.*
- Water Department - A quick explanation of the numbers given by the Water Department included an Indirect Expense line which was an error. Motion to reconsider the Water Department budget. *Seconded and passed unanimously 7-0.* Motion to accept the recommendation of the Town Administrator for the total budget of \$1,195,531. *Seconded and unanimously passed 7-0.*

Warrant Articles for Special Town Meeting

- **Article 1** - This Article was placed on hold for future meeting.
- **Article 2** - This Article seeks funds to meet obligations for health insurance stipends. This new benefit line was underfunded, but a transfer from the Health Insurance line will meet these obligations. This Article is deferred until Town Meeting.
- **Article 3** - This Article seeks a sum of \$13,500 to be added to the Building Department Inspector Fees. This sum will cover the costs for the remainder of FY15. Motion to accept Article 3 of the Warrant for Special Town Meeting as drafted. *Seconded and unanimously passed 7-0.*
- **Article 5** - This Article will be withdrawn from the Warrant for Special Town Meeting after a reserve fund transfer will provide payment of the Police Station Insurance Policy.
- **Article 6** - This Article seeks a vote to transfer the sum of \$28,757 from the Insurance Recovery Fund to reimburse the Police Department for expenditures in connection with a new police cruiser. The funds are available, but because the total is greater than \$20,000, approval at Town Meeting is needed. Motion to accept Article 6 of the Warrant for special Town Meeting as drafted. *Seconded and unanimously passed 7-0.*
- **Article 7** - This Article will be withdrawn from the Warrant for Special Town Meeting.

Warrant Articles for Annual Town Meeting

- **Article 4** - This Article seeks money to meet obligations for union and personal contracts. The discussion will continue next week with recommendations to be made at Town Meeting.
- **Article 13** - This Article seeks a sum of money for School based Medicaid services. This is a housekeeping item. Motion to accept Article 13 of the Warrant for Annual Town Meeting as drafted. *Seconded and unanimously passed 7-0.*
- **Article 49** - This Article seeks \$4,000 to contract with South Shore Women's Resource Center for domestic violence intervention and prevention services for its residents. Motion to accept Article 49 of the Warrant for Annual Town Meeting as drafted. *Seconded and passed 6-0 and 1 not present.*
- **Article 10** - This Article seeks the sum of \$500,000 for the purpose of purchasing of a new fire pumper truck. Currently the Town has a five engine fleet with two trucks over 20 years' service. One truck is permanently retired with a second engine to retire with the purchase of the new engine. The new engine will have higher pumping capacity. Discussion of this Article will continue next week after it is presented to the Capital Budget Committee.
- **Article 14** - This Article seeks the sum of \$14,000 to care and maintain the brush pile at the Recycling Center. Motion to accept Article 14 of the Warrant for Annual Town Meeting as drafted. *Seconded and unanimously passed 7-0.*
- **Article 8** - This Article seeks to accept Clapp Brook Road as a public way. Planning Board and the Selectmen have approved this request as the subdivision met the criteria and bonds relieved. Motion to accept Article 8 of the Warrant for Annual Town Meeting as drafted. *Seconded and unanimously passed 7-0.*
- **Article 23** - This Article seeks the sale of the parcel known as the Circuit/Barrel parcel consisting of .3 acres of land. Motion to accept Article 23 of the Warrant for Annual Town Meeting as drafted. *Seconded and unanimously passed 7-0.*
- **Article 24** - This Article seeks to release a restriction on a parcel known as Jacobs Lake Shores. Roger recused himself from this vote as he was consulted and gave advice on this matter. Motion to accept Article 24 of the Warrant for Annual Town Meeting as drafted. *Seconded and passed 6-0 and 1 abstain.*

- **Article 28** – This Article seeks to amend fees collected for kennel fees. Motion to accept Article 28 of the Warrant for Annual Town Meeting as drafted. *Seconded and unanimously passed 7-0.*
- **Article 33** - Town resident Marie Molla present to discuss this Article submitted by petition which seeks to amend the Bylaws of the Town to include a secret ballot vote at Town Meeting. "If the Moderator believes in his sole discretion that sufficient reason exists in which any number of voters may be influenced, hesitant, or discouraged to vote publicly by either a voice or standing vote on any motion, the Moderator may then call for a secret ballot." Board of Selectmen and Marie Molla will work to submit one Article. Discussion will continue next week.

Articles 30, 31, and 52 of the Warrant for Annual Town Meeting will be considered at a future date.

FUTURE MEETINGS

March 17, 2015 7:00p.m.

March 21, 2015 8:00a.m.

Adjourn: Motion made to Adjourn. *Seconded and unanimously passed 7-0.*



Roger Hughes, Chairman

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